

HOUSING RESERVATION FORM
WEST VIRGINIA GRAND CHAPTER, OES
CHARLESTON CIVIC CENTER – CHARLESTON, WV 25302
OCTOBER 4,5,6, 2012
“BELIEVE IN YOUR DREAMS”
FORMAL OPENING – THURSDAY, OCTOBER 4, 2012

CINDY STRAKAL, WGM

JIM SHANNON, WGP

HOUSING CHAIRMAN: Nancy Hitchman Hitch975@gmail.com
975 N. Rustling Rd., South Charleston, WV 25303

HEADQUARTERS: Holiday Inn Express, 50 Virginia St. E, Charleston, WV 25301
\$94.00 a night, plus tax.

OTHER MOTELS: Hampton Inn, 1 Virginia St. Charleston, WV 25301, \$99.00 a night, plus tax.

RESERVATIONS: Our Housing Chairman must make All reservations. We receive Convention Rates. All reservations will be made on a First Come, First Serve Basis. The motel reserves the right to make final room assignments based on arrival time and availability of rooms. **(IMPORTANT) ALL OF THE HOTELS ARE NOW REQUIRING A CREDIT CARD BEFORE A ROOM WILL BE ASSIGNED. THEY NEED THE TYPE OF CARD, CARD NUMBER AND EXPIRATION DATE.** Check-In Time 3:00pm Check-Out Time 12:00 Noon

CONFIRMATIONS:

CANCELLATIONS: Cancellations no later than August 31, 2012

Detach and Mail

NAME _____ TITLE _____ CHAPTER _____

ADDRESS _____
STREET CITY STATE ZIP CODE

CREDIT CARD _____ NUMBER _____ EXP. DATE _____

HOME PHONE # _____ NUMBER IN ROOM _____

ARRIVAL DATE _____ DEPARTURE DATE _____

TYPE OF ROOM: Single(1 bed) _____ Double (2 beds) _____ Triple (2 beds) _____
Quad(2 beds) _____ King Size(1 bed) _____ Extra Bed Needed _____

CHOICE OF MOTEL: First _____ Second _____

Names of those sharing this room _____

Special needs due to medical problems _____

OUT OF STATE VISITORS: If traveling by air, please give the following info.

Name of Carrier _____ Date _____ Flight # _____ Time _____